

# Application for Trees - Pittsburgh - Fall 2017



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Before completing this application:

1. **Contact Jeffrey Bergman, Director of Community Forestry and TreeVitalize Pittsburgh, to discuss your proposed project.** 412-586-2396 or [jbergman@paconserve.org](mailto:jbergman@paconserve.org)  
*\* All applicants must contact TreeVitalize Director by Friday, February 17th to be considered for a fall planting*
2. **Conduct a site visit and assessment for your proposed tree planting location with Lisa Ceoffe, City of Pittsburgh Forester, who will help evaluate your site.**  
412-665-3626 or [lisa.ceoffe@pittsburghpa.gov](mailto:lisa.ceoffe@pittsburghpa.gov)
3. **Sign up for Tree Tender training with Tree Pittsburgh** (<http://treepittsburgh.org/become-tree-tender>). Call 412-781-8733 or e-mail [education@treepittsburgh.org](mailto:education@treepittsburgh.org)

**Priority will be given to neighborhoods with low tree canopy cover and that are below average household income for the City of Pittsburgh.**

**Preference will be given in neighborhoods who demonstrate the capacity to organize tree care events with local residents/groups.**

**Applications must be completed in full before submitting, including all supporting documents, maps, tree request forms, etc.**

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Completed applications and supporting documentation should be submitted via email to [trees@paconserve.org](mailto:trees@paconserve.org). Applications received after **4 pm on Friday, March 17 2017** will not be eligible for the fall 2017 planting season. Please answer every question thoroughly. If a question does not apply to your project, please write N/A on the application.

## **Application Checklist**

- Discussed your fall 2017 project with the Director of Community Forestry and TreeVitalize Pittsburgh
- Conducted a site visit with the City of Pittsburgh Forester
- Collected signed tree request forms (one form per property owner) and/or obtained a municipal authorization letter to plant on public property (including a list of lot numbers)
- Signed up for Tree Tenders with Tree Pittsburgh
- Provided a map of your proposed planting area(s)

1. Primary Contact (MUST BE A TREE TENDER prior to application deadline)

Name	Tree Tender Graduate?
	Yes
	No

Organization

Address

Phone

E-mail

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2. Additional Applicants (this can include community residents, partner organizations and/or municipal partners)

Name	Tree Tender Graduate?
	Yes
	No

Organization

Address

Phone

E-mail

Name	Tree Tender Graduate?
	Yes
	No

Organization

Address

Phone

E-mail

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3. Does the primary contact have training in urban forestry and arboriculture or special knowledge of those subjects?

Yes

No

4. Has your group organized a tree planting before?

Yes

No

4a. If yes, please describe the following:

Number of tree planting events your group has sponsored:

Number of trees planted:

The percentage of trees that survived the first two years?

Type of nursery stock:

Balled & burlap

Container

Bare root

Planting Method:

Volunteer

Contractor

The arrangement for watering and care of the trees planted:

5. How would you describe your group's experience level:

	Little to No experience (eligible for 10-25 trees)	Some experience with at least one successful planting event (eligible for 25-50 trees)	Highly experienced with two or more major planting events (eligible for 50+ trees)
Experience level			

6. If you are a repeat applicant, please describe tree stewardship activities you have completed either with Tree Pittsburgh or on your own since your previous planting(s). Include dates, trees tended, and number of volunteers.

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**Planting Information:**

7. Please briefly describe your proposed planting project (residential, business district, open space, etc.)

8. Name of neighborhood or location:

9. Streets or other boundaries:

10. What was the date of your site assessment with the City of Pittsburgh Forester?

11. Provide an estimate of the number and locations of trees requested. These can be changed and refined as project planning progresses (minimum of 10 trees, first time applicants are eligible for up to 25 landscape trees or 100 restoration trees)

Number of trees to be planted along residential streets:

Number of trees to be planted in parks:

Number of trees to be planted along commercial streets:

Number of trees to be planted on other public land:

12. Briefly describe community improvement activities that are underway in the target project area (this can include environmental improvement activities, stormwater best management practices, residential development, business district improvement, beautification or clean-up initiatives, etc.)

13. Does your community have an open space, park, or other 'green' plan in place?

Yes

No

13a. If so, how does tree planting connect with that plan?

14. List individuals who will perform outreach for your project to: identify property owners willing to care for new street trees, public land owners willing to have trees planted on their property, collect signed forms/permits, watering agreements, etc.?

15. Does your proposed planting project rely on the completion of construction work?

Yes

No

15a. If so, what is the proposed construction timeline and extent of work?

16. How many trained Tree Tenders do you currently have in your community?

*[If you are not sure how many people in your community are Tree Tenders, please contact Tree Pittsburgh at 412-781-8733 or [education@treepittsburgh.org](mailto:education@treepittsburgh.org) for this information]*

17. Have you attempted to involve other community groups or individuals who also use the proposed planting location(s)?

Yes

No

17a. If the planting locations are in public space such as a park, please describe how the space is used and if there are other stakeholders who may need to be involved in the project?

18. Do you plan to use volunteers or staff for the tree planting?

Volunteer

Staff

19. Please describe the typical site conditions of the targeted planting area (dimensions of typical tree pit, condition of open area, size of the planting space, etc.)?

20. Does the site require tree pits to be cut or enlarged to the minimum size of at least 30 square feet with a minimum width of 3 feet?

Yes

No

21. If the site requires tree pits to be cut or enlarged, does your group or organization have the resources to complete site preparation [if no, go to question #24]?

Yes

No

22. What is the status of funds/resources to be used to cut or enlarge tree pits?

Requested

Committed

To be requested

23. What is the source of funds to be used to cut or enlarge tree pits (grant funding, donations, etc.)?

24. Tree Planting Preference:

Weekday

Weekend

No Preference

25. How will the new trees be maintained during the 3 year establishment period (watering, mulching, light pruning, monitoring)? \*All awarded applicants must schedule tree care events with Tree Pittsburgh

26. Check the type of assistance that you anticipate you will need from TreeVitalize Pittsburgh partners to support your tree planting project:

Technical assistance to organize a volunteer planting

Technical assistance to develop a maintenance planSite

Site preparation including pit expansion/soil

Assistance with recruiting volunteers

Watering supplies

Protection equipment for tree from deer/rodents

Other